

CIA INTERNAL USE ONLY

DD/S 57-2458

5 August 1957

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Request for Advance Annual Leave

Under today's date I have submitted Form S.F. No. 71 (CSC) to cover 16 days and 4 hours of Annual Leave for the period 8 August through 4 September 1957. Inasmuch as I will have accrued only 14 days of Annual Leave, I wish to request the approval of four days and 4 hours of Advance Annual Leave to cover the remainder of the period during which I will be in leave status.

25X1A

(signed) W. Gates Lloyd

W. GATES LLOYD  
Assistant Deputy Director  
(Support)

APPROVED:

151  
L. K. WHITE  
Deputy Director  
(Support)

6 Aug 57  
Date

ADD/S:HGL:mrp (5 Aug 57)

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